



COVID19 – contractor employee declaration

Dear employees of external companies,

As part of our internal security measures to prevent the spread of the Corona virus (SARS-CoV-2), it is necessary to complete this form. Thank you for your cooperation and understanding.

Name, First Name: _____

Company: _____

Telephone: _____ Duration of stay: _____

Time (from-to): _____

Contact / Area / Department:

I hereby declare,

- *that I have not returned from a journey from a risk area according to the latest information (source: Robert-Koch-Institute) within the past 14 days;*
- *that I have complied with the applicable quarantine regulations, including the legally prescribed testing procedures, when entering the country from a risk area according to the most current status (source: Robert-Koch-Institute);*
- *that I have not knowingly been in contact with persons who have recently been in one of the above-mentioned countries and subsequently experienced symptoms such as fever, cough or shortness of breath;*
- *I have not otherwise knowingly been in contact with any person who has tested positive for COVID-19;*
- *I have not otherwise knowingly been in contact with persons in quarantine;*
- *I do not currently feel any symptoms of illness such as fever, cough, headache, pain in the limbs or shortness of breath;*
- *that I have taken a test (self or rapid test) with a negative test result that is not older than 48 hours before starting work on the factory premises.*

If there is any change in this status, I will inform my employer immediately.

Furthermore, you confirm that you have read and comply with the instructions for contractors/contractor employees.

You are welcome to go to a public test centre at short notice and have a test done there. As soon as you have received a negative test result there, you can gain access to the factory.

Place and Date

Signature

With his signature, the external company employee agrees to the data collection (according to the information sheet).



Information

Additional Covid-19 rules to be observed:

- External company employees who have either a reasonable suspicion of a Corona virus infection or serious cold symptoms will be denied further access to the site.
- If you yourself, someone with whom you share the same household or someone with whom you had private contact and with whom you did not comply with the rule (mask <15 minutes, >1.5 m distance) have fallen ill with Corona, report this immediately to your supervisor.
- If either of these criteria apply to you, we urge you to contact your supervisor and a doctor immediately.
- Only enter the changing room for the time you need to change so that you do not meet the previous or following shift. Staying more than 15 minutes before and after the official start of the shift is prohibited.
- Attention must be paid to personal hand hygiene! Further hygiene measures have been communicated to you:
 - Hygienic hand cleaning (at least 30 seconds, regularly and thoroughly).
 - Observe the sneezing etiquette: sneeze into a handkerchief or into the crook of your elbow and then wash your hands.
 - Do not touch your face with your hands.
- The medical mask /FFP2 mask must always be at hand so that it can be used immediately when needed.
- Distance rule to persons: at least 1.50 m. If it is not possible to observe the distance rule, a medical mask /FFP2 mask must be worn.
- Do not gather in groups - not even in front of the clocks and not during breaks. The following also applies here: distance 1.50 m + obligation to wear a mask.
- Unavoidable, closer contacts should be limited in time as much as possible.
- Insofar as you have formed car pools, we would like to point out the instruction of the Federal Government: "No more than one other person may be transported in the car". The same recommendation applies here: wear a mask, or better still a medical mask or FFP2 mask due to the close proximity. Regular ventilation is also important.
- Please note that the obligation to wear masks applies at the beginning of work and also after the end of work in the parking areas of the respective location.
- Please leave the site directly after the end of work / sign out.



Note on data protection

In the current situation regarding the COVID-19 coronavirus, the protection of our own employees and those of partner companies is of great importance to K+S.

Our goal is to protect all persons working at the plant from COVID-19 in the best possible way. That is why we have adapted the rules for controlling access to our plants.

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We collect the contractor employee declaration due to our legitimate interest in ensuring that persons who do not meet the criteria stated in the declaration do not enter our factory premises. We want to minimise the risk of infection for all persons employed on our premises as much as possible.

The legal basis for processing your data is Article 9(2)(i) of the General Data Protection Regulation in conjunction with Section 22(1)(1)(c). These provisions allow data processing for reasons of public interest in the area of public health, such as protection against serious cross-border health threats, if the professional and criminal law requirements for maintaining medical confidentiality are complied with.

Storage period and responsibility

We will store all data collected in this context for one month after the end of your company's assignment at our plant and delete it thereafter.

K+S Minerals and Agriculture GmbH, Bertha-von-Suttner Str. 7, 34131 Kassel, Tel: +49 561 9301 0, info@k-plus-s.com is responsible for data processing. You can reach the data protection officer of K+S Minerals and Agriculture GmbH at K+S Minerals and Agriculture GmbH - Der Datenschutzbeauftragte, Bertha-von-Suttner-Str. 7, 34131 Kassel, datenschutz@k-plus-s.com.

Further information on data protection can be found at <http://www.ks-minerals-and-agriculture.com/dede/datenschutz.html>